

Assistive Technology Training Online

University at Buffalo - The State University of New York
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STICKY KEYS

STEP-BY-STEP for Mac OS

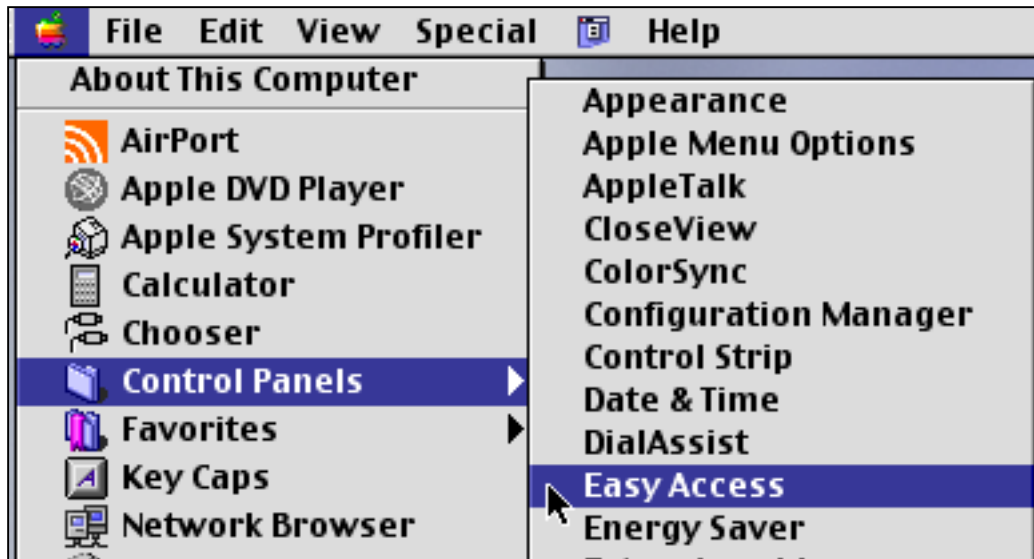
This feature provides a way to use keys in sequence instead of simultaneously for better control. Beyond capitalizing letters or using the shift with number keys, keyboard equivalents can be used to control many functions of the software program. For example, to print a document, a student can press the **⌘** key and then the **P** key; the keys don't have to be held down at the same time when StickyKeys is on. This is particularly useful when a "3 key press" is required. It also breaks down a task into smaller components for students with physical, sensory and cognitive limitations.

Where to find it in Macintosh Operating System (OS):

1. There is a folder named **Universal Access** on the OS Installation disk that came with your Mac. It is not part of the typical OS installation. You must insert the CD, locate the folder, open it and drag the Easy Access and Closeview icons into the Systems/Control Panels folder.

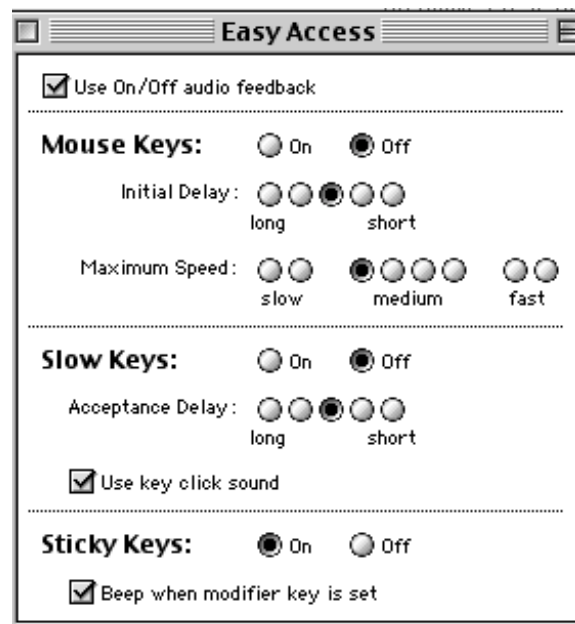


2. At the Apple Menu, go to **Control Panels** and then click on **Easy Access**.



3. Find the StickyKeys option in the Easy Access window. If you want to hear a beep when you use it by pressing one of the modifier keys (⌘, option, shift, Ctrl) ✓ the box.

TRY IT:
Press ⌘, then W to close the Easy Access window



4. You can also turn StickyKeys on (or off) by pressing the <Shift> key 5 times; it is unnecessary to go into the Control Panels each time you want to use it. You will hear a musical set of notes when you turn it on or off.